

Rule 1009-1

AMENDMENTS TO LISTS & SCHEDULES

(a) This rule applies to amendments to schedules, petitions, lists, matrices, statement of social security numbers, and statements of financial affairs,

(b) Amendments must contain a caption including the case number and the title, and should only contain additional, or indicate deleted information.

(c) The amendment must be executed and verified under penalty of perjury by the debtor and attorney of record in the same manner that the item being amended was originally executed.

(d) Amendments that add ten or more creditors shall comply with the provisions of Local Rule 1007-2(a) applicable to the submission of the master mailing matrix with the original petition.

(e) The debtor shall give notice of the amendment to any entity or entities affected thereby along with a copy of the original 341 notice and, where applicable, the trustee, and file a proof of service with the Clerk.

(f) In compliance with the policy of the Judicial Conference to protect personal data identifiers, an amendment to the debtor's Statement of Social Security number shall be "submitted" not "filed" by a non-electronic filer. Filing Users shall electronically submit the amendment to the debtor's Statement of Social Security Number containing an image of the debtor's original signature as a separate non-viewable entry in CM/ECF. The Filing User shall maintain an originally signed and verified amended statement setting out the debtor's full social security number for a period of four (4) years after the closing the case.

(g) Amendments to debtor's schedules of creditors, lists of creditors, matrix, or mailing list, require the prescribed filing fee unless the nature of the amendment is to change the address of a creditor or an attorney listed for a creditor.

Notes of Advisory Committee

2004 Amendments

This amendment to the Local Rule above, as with similar amendments removes the requirement to submit additional paper copies of documents because those parties requiring copies will have access to these documents under CM/ECF. It also adds instructions for filing an amendment to the debtor's Statement of Social Security Number. Further, it clarifies when a filing fee is due with an amendment.

1997 Amendment

This amendment conforms the existing Local Rules to the uniform numbering system prescribed by the Judicial Conference of the United States and to the model system suggested and approved by the Advisory Committee on Bankruptcy Rules of the Judicial Conference's Committee on Rules of Practice and Procedure. In renumbering the Local Rules to conform to the uniform numbering system, no change in substance is intended. This amendment is effective on April 15, 1997.

This rule was formerly Local Rule 2.06. The Advisory Committee Notes to the superseded rules may be helpful in interpreting and applying the current rules.

1995 Amendment

This rule is amended to substitute the term "proof of service" for "certificate of service" as required by amended Rule 2.19(a). The other amendment to Local Rule 2.06(d) is stylistic. No substantive change is intended.

These amendments were effective on February 15, 1995.